



## **SAN DIEGO HORTICULTURAL SOCIETY GENERAL RULES AND REGULATIONS**

2018 Garden Masters Exhibition  
March 2-4, 2018

### **INSTALLATION**

1. Hours of installation for gardens are: Sunday Feb. 25, 2016 8:00 PM – 12:00 AM  
Monday, Feb. 26 8:00 a.m. – 8:00 p.m. Wednesday, Feb. 28, 8:00 a.m. – 8:00 p.m.  
Tuesday, Feb. 27, 8:00 a.m. – 8:00 p.m. Thursday, Mar. 1 8:00 a.m. – 12:30 p.m.  
Judging will begin at 1:00 p.m. on Thursday

### **ACCESS, PASSES AND PARKING**

1. Complete directions about access to the show, parking for exhibitors and the public, and location of doors for entries are enclosed. During the week the parking is free. Friday, Saturday, Sunday parking is \$14 per car. Starting on Friday, March 2nd, the fairgrounds will sell participants a parking pass for \$14 good for all weekend.
2. Exhibitor badges are limited to five (5) per garden.

### **STAGING AND MAINTENANCE OF ALL EXHIBITS**

3. All entries must include fresh and may include dried plant material. All exhibits must be kept in show condition. Plant material must be kept fresh. Unightly or wilted plant material must be replaced.
4. Endangered or threatened species are designated in the United States List of Endangered and Threatened Wildlife and Plants. It is the responsibility of the exhibitor to make sure wild collected species of these plants are not on exhibit.
5. There is no way to remove water from the building! Water plant material prior to bringing it into the show hall. Exhibitors are responsible for watering their own exhibits but are cautioned not to over water or cause seepage into the aisles.
6. Pool and fountain liners must be constructed of material of sufficient strength to prevent seepage. All efforts must be made to prevent seepage from water features.
7. No live animals are permitted in exhibits without prior approval. No taxidermy is permitted.
8. All maintenance must be completed by 10:00 a.m. Friday, 9:00 a.m. Saturday and Sunday. Doors will open at noon on Friday and 10:00 a.m. Saturday and Sunday.
9. The show management may remove an exhibit at any time if deemed necessary. It reserves the right to reject any exhibit if it is objectionable in any way or requires an excessive amount of space. Management reserves the right to remove an exhibitor who displays unethical or objectionable conduct.

### **SAFETY**

10. All material used in exhibits must comply with Fire Codes.
11. Exhibitors must guard against leaks and over-watering.
12. Smoking is prohibited in the exhibit hall.
13. Any public access to gardens must meet building codes and ADA specifications.

### **SIGNS, SALES AND ADVERTISING MATERIAL**

14. The show will provide a sign for each exhibit including the name of the designer, title of the garden, business and suppliers. Forms will be distributed to exhibitors to provide this information and must be returned to Show Management by February 12, 2018 No other signage is permitted,
15. No material may be sold to the public during the show except by paid vendors.



16. Westward Expos will use each exhibitor's information to prepare and print a handout containing the description of each garden and credits that each Garden Master wishes to acknowledge.
17. Exhibitors may distribute descriptive pamphlets and business cards at their exhibits. All materials will be confined to one (1) location approximately 30" wide and 12" deep in the front of the exhibit and will be contained in an appropriate and discrete container.

### **JUDGING AND AWARDS**

18. No one other than those authorized by Show Management will be permitted in the hall when judging is in progress, and no one may discuss exhibits with judges.
19. Decisions of the judges are final.

### **NOMENCLATURE**

20. All plants must be correctly labeled. Plant labels will be evaluated on accuracy, legibility, and unobtrusiveness of labels.
21. Best of Show will not be awarded to an exhibit in which the plant material is not labeled.

### **REMOVAL OF EXHIBITS**

22. Nothing may be removed from exhibits during the show except with the approval of the management or at times stipulated.
23. No boxes or other removal containers are permitted in exhibit hall until 5:00 p.m. Sunday, March 4th. Nothing may be dismantled before 5:00 p.m.
24. Exhibitors are responsible for guarding their exhibits on Sunday March 4 from 5:00 p.m. until removal.
25. All exhibitors and helpers in the hall must wear appropriate name badge supplied by management during the dismantling period.
26. Exhibitors are responsible for the complete removal of their exhibits. Anything left after Monday, March 5th may be discarded.

### **DAMAGES AND LIABILITY**

27. Exhibitors who damage any part of the hall will be charged with repairs.
28. Reasonable care will be taken to prevent loss or damage to the exhibits but in no event will the San Diego Horticultural Society (SDHS) or Westward Expos be held responsible for any injury or loss that may occur. Valuables used in exhibits should be insured by exhibitors. Limitation of management's liability. Exhibitor will make no claim against SDHS, Westward Expos, Del Mar Fairgrounds or 22nd Agricultural District, and agrees that management will not be held liable for any loss, injury, or damage to exhibitor, or to its employees, agents, property and business caused by: (a) acts or omissions of any contractors (or employees or agents of such contractors) retained by management to perform services in connections with the show, or (b) fire, theft, destruction, or any occurrence not resulting from intentional misconduct on the part of management (or its employees acting in the scope of employment), whether occurring during show hours or the periods designated for installation, maintenance, and removal of exhibits and notwithstanding any negligence of management connected therewith.
29. Indemnification for exhibitors acts. Exhibitor agrees to indemnify and save harmless SDHS, Westward Expos, Del Mar Fairgrounds or 22nd Agricultural District, and each of them from any and all claims of liability made by anyone for any loss, injury, or damage to person or property, including death, arising out of the conduct of exhibitor or its employees or agents, and agrees to defend same against any such claims or liabilities and to reimburse them for all expenses including costs of settlement, incurred in connection therewith.



30. By entering an exhibit in the show, the exhibitor agrees to abide by and be governed by the conditions set forth in the foregoing rules.

**GENERAL**

31. All attendants at exhibits during the show must be neatly attired, wear shoes and conduct themselves in a quiet and orderly manner. Each garden is encouraged to design into their display an area for a stool where the Garden Master may sit and discuss the garden with the public during the show.
32. Management reserves the right to limit entries and display thereof, to facilities available.

**AMENDMENTS**

33. Management reserves the final, absolute right to interpret these rules and regulations. And, SDHS reserves the right to amend or add to these rules, as, in its judgment, may be deemed advisable.